James Rumsey Technical Institute

3274 Hedgesville Road • Martinsburg • West Virginia 25403

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April 5, 2022

To whom it may concern:

Please accept this letter of recommendation for Shane Donivan, who is a student in my English 12 class at James Rumsey Technical Institute. Shane is a kind and conscientious student who cares very much about the quality of work that he submits.

Shane was a student in my English 11 course last year. During both remote and in-person learning, Shane was also very thorough in his work. He excels in both individual and group assignments, is a very quick learner, and always gives insightful, analytical responses.

Shane is also a second-year student in the school’s Coding App and Game Design program, where he is eligible to receive the Governor's Workforce Credential for his excellence. Shane was also inducted into the National Technical Honor Society.

At his home high school, Shane is a member of the track and field team and the board game club. He was also named a member of the Thespian Society for his work with the theater department.

I believe Shane Donivan would be an asset to any college or university to which he applies. I also believe he would make an ideal employee. Please feel free to contact me at kendaball@jamesrumsey.net should you need any additional information.

Sincerely,

Kenda Ball

Teacher, James Rumsey Technical Institute